




MACKENZIE COUNTY

BUDGET COUNCIL MEETING

NOVEMBER 01, 2022
10:00 AM

FORT VERMILION
COUNCIL CHAMBERS

 780.927.3718

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 4511-46 Avenue, Fort Vermilion

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Mackenzie County

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Tuesday, November 1, 2022
10:00 a.m.**

Fort Vermilion Council Chambers

Fort Vermilion, Alberta

AGENDA

			Page
CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the October 25, 2022 Organizational Council Meeting	5
		b) Minutes of the October 26, 2022 Budget Council Meeting	23
		c) Business Arising out of the Minutes	
CLOSED MEETING:		<i>Freedom of Information and Protection of Privacy Act Division 2, Part 1 Exceptions to Disclosure</i>	
	4.	a)	
		b)	
TENDERS:	5.	a) None	
PUBLIC HEARINGS:	6.	a) None	
DELEGATIONS	7.	a) None	
GENERAL REPORTS:	8.	a) None	
AGRICULTURE SERVICES:	9.	a) None	
COMMUNITY SERVICES:	10.	a) None	
FINANCE:	11.	a) Draft 2023 Operating Budget	31

		b)	Council Operating Budget	51
		c)	Non Profit Organization 2023 Grant Applications	53
		d)		
OPERATIONS:	12.	a)	None	
UTILITIES:	13.	a)	None	
PLANNING & DEVELOPMENT:	14.	a)	None	
ADMINISTRATION	15.	a)	Meetings with Ministers – Rural Municipalities of Alberta (RMA) Fall Convention	73
COMMITTEE OF THE WHOLE ITEMS:	16	a)	N/A	
INFORMATION / CORRESPONDENCE:	18.	a)	N/A	
NOTICE OF MOTION:	19.	a)		
NEXT MEETING DATES:	20.	a)	Budget Council Meeting November 2, 2022 10:00 a.m. Fort Vermilion Council Chambers	
		b)	Regular Council Meeting November 15, 2022 10:00 a.m. Fort Vermilion Council Chambers	
ADJOURNMENT:	21.	a)	Adjournment	

**MACKENZIE COUNTY
ORGANIZATIONAL COUNCIL MEETING**

**Tuesday, October 25, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Councillor
Walter Sarapuk	Councillor
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Willie Schmidt	Fleet Maintenance Manager
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities

ALSO PRESENT: Member of the Public

Minutes of the Organizational Council Meeting for Mackenzie County held on October 25, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

James Thackray, Chief Administrative Officer, called the meeting to order at 10:03 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-10-688 **MOVED** by Councillor Braun

That the agenda be approved as presented.

CARRIED

**ELECTION OF
REEVE:**

3. a) Election of Reeve

Mr. Thackray called for nominations for the position of Reeve for Mackenzie County for the period October 25, 2022 to October 2023.

First Call: Councillor Braun nominates Councillor Knelsen.
Nomination accepted.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 22-10-689 **MOVED** by Councillor Sarapuk

That nominations cease for the position of Reeve.

CARRIED

Councillor Knelsen was acclaimed as Reeve for Mackenzie County for the period October 25, 2022 to October 2023.

**ELECTION OF
REEVE:**

3. b) Oath of Office – Reeve

The Oath of Office was administered to the Reeve by Don Roberts, Commissioner for Oaths.

**TURNOVER OF
CHAIR:**

4. a) Turnover of Chair to the Reeve

Mr. Thackray turned over the chair to Reeve Knelsen at 10:07 a.m.

**ELECTION OF
DEPUTY REEVE:**

5. a) Election of Deputy Reeve

Reeve Knelsen called for nominations for the position of Deputy Reeve for Mackenzie County for the period October 25, 2022 to October 2023.

First Call: Councillor Peters nominates Councillor Sarapuk.
Nomination accepted.

Second Call: No nominations.

Third Call: Councillor Wardley nominates Councillor Cardinal.
Nomination accepted.

MOTION 22-10-690

MOVED by Councillor Driedger

That nominations cease for the position of Deputy Reeve.

CARRIED

Councillor Sarapuk was elected as Deputy Reeve for Mackenzie County for the period October 25, 2022 to October 2023.

**ELECTION OF
DEPUTY REEVE:**

5. b) Oath of Office – Deputy Reeve

The Oath of Office was administered to the Deputy Reeve by Don Roberts, Commissioner for Oaths.

**COUNCIL INTERNAL
COMMITTEES:**

7. a) Agricultural Appeal Board

MOTION 22-10-691

MOVED by Councillor Smith

That the following Councillors be appointed to the **Agricultural Appeal Board** for a one-year term – October 25, 2022 to October 2023.

1. Deputy Reeve Sarapuk
2. Councillor Cardinal
3. Councillor Wardley

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

7. b) Agricultural Service Board

MOTION 22-10-692

MOVED by Councillor Driedger

That the **Agricultural Service Board** be received for information.

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. c) Assessment Review Board

MOTION 22-10-693 MOVED by Councillor Derksen

That the following Councillors be appointed to the **Assessment Review Board** for a three year term – October 25, 2022 to October 2025, subject to eligibility.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. d) Community Services Committee

MOTION 22-10-694 MOVED by Councillor Braun

That the following Councillors be appointed to the **Community Services Committee** for a one year term – October 25, 2022 to October 2023.

1. Fort Vermilion – Councillor Cardinal
2. La Crete – Councillor Braun
3. Zama – Councillor Wardley
4. Council Member at Large – Councillor Derksen

CARRIED

MOTION 22-10-693 MOVED by Councillor Derksen

That the following Councillors be appointed to the **Assessment Review Board** for a three year term – October 25, 2022 to October 2025, subject to eligibility.

1. Councillor Cardinal
2. Councillor Wardley

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. f) Emergency Advisory Committee

MOTION 22-10-695 **MOVED** by Councillor Wardley

That the **Emergency Advisory Committee** be received for information.

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. g) Indigenous Liaison Committee

MOTION 22-10-696 **MOVED** by Councillor Bateman

That the **Indigenous Liaison Committee** be received for information.

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. h) Inter-Municipal Planning Commission

MOTION 22-10-697 **MOVED** by Councillor Bateman

That the following Councillors be appointed to the **Inter-Municipal Planning Commission** for a one year term – October 25, 2022 to October 2023.

1. Councillor Bateman
2. Councillor Driedger

CARRIED

MOTION 22-10-698 **MOVED** by Councillor Derksen

That the following Member at Large be appointed to the **Inter-Municipal Planning Commission** for a one year term – October 25, 2022 to October 2023.

1. Andrew O'Rourke

CARRIED

COUNCIL INTERNAL COMMITTEES: 7. i) Inter-Municipal Subdivision & Development Appeal Board

MOTION 22-10-699 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Inter-Municipal Subdivision & Development Appeal Board** for a three year term – October 25, 2022 to October 2025.

- 1. Councillor Wardley

CARRIED

COUNCIL INTERNAL COMMITTEES: **7. j) Mackenzie Library Board**

MOTION 22-10-700 **MOVED** by Councillor Peters

That the following Councillors be appointed to the **Mackenzie Library Board** for a one year term – October 25, 2022 to October 2023.

- 1. Councillor Cardinal
- 2. Councillor Wardley

CARRIED

MOTION 22-10-701 **MOVED** by Councillor Bateman

That the following Members at Large be appointed to the **Mackenzie Library Board:**

- 1. La Crete (3 Year Term) – Wally Schroeder
- 2. Zama (2 Year Term) – Kayla Wardley

CARRIED

COUNCIL INTERNAL COMMITTEES: **7. k) Municipal Planning Commission**

MOTION 22-10-702 **MOVED** by Councillor Derksen

That the following Councillors be appointed to the **Municipal Planning Commission** for a one year term – October 25, 2022 to October 2023.

- 1. Councillor Bateman
- 2. Councillor Driedger

CARRIED

MOTION 22-10-703 **MOVED** by Deputy Reeve Sarapuk

That the following Members at Large be appointed to the **Municipal Planning Commission** for a one year term – October 25, 2022 to October 2023.

- 1. Erick Carter
- 2. Tim Driedger
- 3. Andrew O'Rourke

CARRIED

COUNCIL INTERNAL COMMITTEES:

7. l) Northwest Alberta Regional Emergency Advisory Committee

MOTION 22-10-704

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Northwest Alberta Regional Emergency Advisory Committee** for a one-year term – October 25, 2022 to October 2023.

- 1. Councillor Bateman
- 2. Councillor Peters
- 3. Reeve Knelsen (alternate)

CARRIED

COUNCIL INTERNAL COMMITTEES:

7. m) Subdivision & Development Appeal Board

MOTION 22-10-705

MOVED by Councillor Peters

That the following Councillors be appointed to the **Subdivision & Development Appeal Board** for a three year term – October 25, 2022 to October 2025, subject to eligibility.

- 1. Councillor Cardinal
- 2. Councillor Wardley

CARRIED

MOTION 22-10-706

MOVED by Councillor Braun

That the following Member at Large be appointed to the **Subdivision & Development Appeal Board** for a three year term – October 25, 2022 to October 2025, subject to eligibility.

- 1. Jerry Chomiak

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. a) Boreal Housing Foundation

MOTION 22-10-707

MOVED by Councillor Driedger

That the following Councillors be appointed to the **Boreal Housing Foundation** for a one-year term – October 25, 2022 to October 2023.

1. Reeve Knelsen
2. Councillor Cardinal
3. Councillor Derksen

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. b) Community Futures Northwest Alberta

MOTION 22-10-708

MOVED by Councillor Driedger

That the following Councillor be appointed to the **Community Futures Northwest Alberta** for a one-year term – October 25, 2022 to October 2023.

1. Deputy Reeve Sarapuk

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. c) The Northern Lights Forest Education Society

MOTION 22-10-709

MOVED by Councillor Braun

That Mackenzie County appoint a representative to **The Northern Lights Forest Education Society**.

CARRIED

MOTION 22-10-710 **MOVED** by Councillor Cardinal

That the following Councillor be appointed to the **The Northern Lights Forest Education Society** for a one-year term – October 25, 2022 to October 2023.

1. Deputy Reeve Sarapuk

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. d) Hay Zama Committee

MOTION 22-10-711 **MOVED** by Councillor Driedger

That the following Councillors be appointed to the **Hay Zama Committee** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Bateman
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. g) La Crete Community Adult Learning Council

MOTION 22-10-712 **MOVED** by Councillor Peters

That the following Councillor be appointed to the **La Crete Community Adult Learning Council** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Braun

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. h) Mackenzie Applied Research Association (MARA)

MOTION 22-10-713 **MOVED** by Councillor Peters

That the following Councillor be appointed to the **Mackenzie Applied Research Association (MARA)** for a one-year term – October 25, 2022 to October 2023.

- 1. Councillor Smith

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

- 8. i) Mackenzie Frontier Tourist Association (MFTA)**

MOTION 22-10-714

MOVED by Councillor Bateman

That the following Councillors be appointed to the **Mackenzie Frontier Tourist Association (MFTA)** for a one-year term – October 25, 2022 to October 2023.

- 1. Councillor Cardinal
- 2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

- 8. j) Mackenzie Regional Community Policing Society**

MOTION 22-10-715

MOVED by Councillor Cardinal

That the following Councillor be appointed to the **Mackenzie Regional Community Policing Society** for a one-year term – October 25, 2022 to October 2023.

- 1. Councillor Derksen

CARRIED

Reeve Knelsen recessed the meeting at 10:58 a.m. and reconvened at 11:12 a.m.

**EXTERNAL
COMMITTEE
REPRESENTATION:**

- 8. k) Mackenzie Regional Waste Management Commission**

MOTION 22-10-716

MOVED by Councillor Derksen

That the following Councillors be appointed to the **Mackenzie Regional Waste Management Commission** for a one-year term – October 25, 2022 to October 2023.

- 1. Reeve Knelsen
- 2. Councillor Bateman

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. l) Mighty Peace Watershed Alliance

MOTION 22-10-717

MOVED by Councillor Smith

That the following Councillor be appointed to the **Mighty Peace Watershed Alliance** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Cardinal

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. m) Northern Lakes College Community Education Committee

MOTION 22-10-718

MOVED by Councillor Smith

That the following Councillors be appointed to the **Northern Lakes College Community Education Committee** for a one-year term – October 25, 2022 to October 2023.

1. Fort Vermilion – Councillor Cardinal
2. High Level – Deputy Reeve Sarapuk

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. n) Northwest Species at Risk Committee (NWSAR)

MOTION 22-10-719

MOVED by Deputy Reeve Sarapuk

That the following Councillors be appointed to the **Northwest Species at Risk Committee** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Smith
2. Councillor Wardley
3. Councillor Cardinal (alternate)

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. o) Regional Economic Development Initiative (REDI)

MOTION 22-10-720

MOVED by Councillor Braun

That the following Councillors be appointed to the **Regional Economic Development Initiative** for a one-year term – October 25, 2022 to October 2023.

1. Reeve Knelsen
2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:
MOTION 22-10-721**

8. p) Rural Health Professions Action Plan (RhPAP)

MOVED by Councillor Wardley

That Mackenzie County appoint representatives to the **Rural Health Professions Action Plan (RhPAP)**.

CARRIED

MOTION 22-10-722

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Rural Health Professions Action Plan (RhPAP)** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Cardinal
2. Councillor Derksen
3. Councillor Smith

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. q) Upper Hay Regional Forests Public Advisory Committee (PAC)

MOTION 22-10-723

MOVED by Councillor Braun

That the following Councillors be appointed to the **Upper Hay Regional Forests Public Advisory Committee (PAC)** for a one-year term – October 25, 2022 to October 2023.

1. Councillor Cardinal

2. Councillor Wardley

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. r) Veterinary Services Incorporated (VSI)

MOTION 22-10-724

MOVED by Councillor Cardinal

That the following Councillor be appointed to the **Veterinary Services Incorporated (VSI)** for a one-year term – October 25, 2022 to October 2023.

- 1. Councillor Smith
- 2. Deputy Reeve Sarapuk (alternate)

CARRIED

**EXTERNAL
COMMITTEE
REPRESENTATION:**

8. s) Water North Coalition (WNC)

MOTION 22-10-725

MOVED by Councillor Wardley

That the following Councillors be appointed to the **Water North Coalition (WNC)** for a one-year term – October 25, 2022 to October 2023.

- 1. Reeve Knelsen
- 2. Councillor Peters

CARRIED

Reeve Knelsen recessed the meeting at 12:00 p.m. and reconvened at 12:56 p.m.

**ABOLISHMENT OF
COMMITTEES:**

6. a) Abolishment of Committees

MOTION 22-10-726

MOVED by Councillor Cardinal

That the following Council Committees be abolished:

- 1. High Level Recreation Facility Task Force
- 2. Indigenous Joint Mutual Aid Committee
- 3. Inter-municipal Agreement Committee – Town of High Level

CARRIED

**COUNCIL INTERNAL
COMMITTEES:**

MOTION 22-10-727 **MOVED** by Councillor Bateman

That the Terms of Reference for the Assessment Review Board, Inter-municipal Planning Commission, and the Subdivision and Development Appeal Board be amended as presented.

CARRIED

MOTION 22-10-728 **MOVED** by Councillor Bateman

That the Terms of Reference for the Agricultural Appeal Board be amended with a term of two years as discussed.

CARRIED

MOTION 22-10-729 **MOVED** by Councillor Bateman

That the Terms of Reference for the Assessment Review Board, the Inter-municipal Subdivision and Development Appeal Board and the Subdivision and Development Appeal Board Appointments be for the same term of council and that administration bring back each respective bylaw to amend as discussed.

CARRIED

BYLAWS/ POLICIES: **9. a) Bylaw 1272-22 Honorariums and Related Expense Reimbursement for Councillors and Approved Committee Members**

MOTION 22-10-730 **MOVED** by Councillor Wardley
(Requires 2/3)

That first reading be given to Bylaw 1272-22 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended.

CARRIED

MOTION 22-10-731 **MOVED** by Councillor Cardinal

(Requires 2/3)

That second reading be given to Bylaw 1272-22 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as amended.

CARRIED

MOTION 22-10-732
 (Requires Unanimous)

MOVED by Councillor Smith

That consideration be given to go to third reading of Bylaw 1272-22 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members, at this meeting as amended.

DEFEATED

BYLAWS/ POLICIES: 9. b) Bylaw 1240-21 Procedural Bylaw

MOTION 22-10-733
 (Requires 2/3)

MOVED by Councillor Wardley

That the Procedural Bylaw be brought back to the next Council meeting to amend.

CARRIED

BYLAWS/ POLICIES: 9. c) Policy ADM050 Council/Administration Protocol

MOTION 22-10-734

MOVED by Deputy Reeve Sarapuk

That Policy ADM050 Council/Administration Protocol be received for information.

CARRIED

OTHER BUSINESS: 10. a) 2023 Council Meeting Dates

MOTION 22-10-735

MOVED by Councillor Cardinal

That the 2023 Council meetings be scheduled as follows:

Date	Meeting Type	Location	Time
January 10, 2023	Regular	Fort Vermilion	10:00 a.m.
January 24, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.

January 25, 2023	Regular	Fort Vermilion	10:00 a.m.
February 7, 2023	Regular	Fort Vermilion	10:00 a.m.
February 28, 2023	Regular	Fort Vermilion	10:00 a.m.
March 7, 2023	Regular	Fort Vermilion	10:00 a.m.
March 28, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.
March 29, 2023	Regular	Fort Vermilion	10:00 a.m.
April 4, 2023	Regular	Fort Vermilion	10:00 a.m.
April 25, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.
April 26, 2023	Regular	Fort Vermilion	10:00 a.m.
May 9, 2023	Regular	Fort Vermilion	10:00 a.m.
May 24, 2023	Regular	Fort Vermilion	10:00 a.m.
June 6, 2023	Regular	Fort Vermilion	10:00 a.m.
June 27, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.
June 28, 2023	Regular	Fort Vermilion	10:00 a.m.
July 11, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.
July 12, 2023	Regular	Fort Vermilion	10:00 a.m.
August 15, 2023	Committee of the Whole	Fort Vermilion	10:00 a.m.
August 16, 2023	Regular	Fort Vermilion	10:00 a.m.
September 6, 2023	Regular	Fort Vermilion	10:00 a.m.
September 19, 2023	Regular	Fort Vermilion	10:00 a.m.
October 11, 2023	Regular	Fort Vermilion	10:00 a.m.
October 24, 2023	Organizational Meeting	Fort Vermilion	10:00 a.m.
October 25, 2023	Regular	Fort Vermilion	10:00 a.m.
November 14, 2023	Regular	Fort Vermilion	10:00 a.m.
November 28, 2023	Regular	Fort Vermilion	10:00 a.m.
December 12, 2023	Regular	Fort Vermilion	10:00 a.m.

CARRIED

**DESTRUCTION OF
 BALLOTS:**

MOTION 22-10-736

11. a) Destruction of Ballots

MOVED by Councillor Peters

That all ballots used during the 2022 Organizational Meeting be destroyed.

CARRIED

ADJOURNMENT: 12. a) Adjournment

MOTION 22-10-737 MOVED by Councillor Driedger

That the Organizational Meeting be adjourned at 2:13 p.m.

CARRIED

These minutes will be presented for approval at the November 1, 2022 Budget Council Meeting.

Josh Knelsen
Reeve

James Thackray
Chief Administrative Officer

UNAPPROVED

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**WEDNESDAY, OCTOBER 26, 2022
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, AB**

PRESENT:

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor
Darrell Derksen	Councillor
David Driedger	Councillor
Garrell Smith	Councillor
Lisa Wardley	Councillor
Ernest Peters	Councillor

REGRETS:

ADMINISTRATION:

James Thackray	Chief Administrative Officer
Byron Peters	Director of Projects and Infrastructure
Louise Flooren	Manager of Legislative & Support Services/ Recording Secretary
Jennifer Batt	Director of Finance
Don Roberts	Director of Community Services
Willie Schmidt	Fleet Maintenance Manager
Caitlin Smith	Director of Planning and Agriculture
John Zacharias	Director of Utilities

ALSO PRESENT: Member of the Public

Minutes of the Budget Council Meeting for Mackenzie County held on October 26, 2022 in the Council Chambers at the Fort Vermilion County Office.

CALL TO ORDER: 1. a) Call to Order

Reeve Knelsen called the meeting to order at 10:00 a.m.

AGENDA: 2. a) Adoption of Agenda

MOTION 22-10-738 MOVED by Councillor Cardinal

That the agenda be adopted with the following additions:

- 12. a) Culverts
- 15. c) Letter to Fort Vermilion School Division –
Rocky Lane School Closure Grades 10-12

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

**3. a) Minutes of the October 19, 2022 Regular Council
Meeting**

MOTION 22-10-739

MOVED by Councillor Wardley

That the minutes of the October 19, 2022 Regular Council Meeting be adopted as presented.

CARRIED

**ADOPTION OF
PREVIOUS MINUTES:**

3. b) Business Arising out of the Minutes

CLOSED MEETING:

4. a) None

TENDERS:

5. a) None

PUBLIC HEARINGS:

6. a) None

DELEGATIONS:

7. a) None

**GENERAL
REPORTS:**

8. a) None

**AGRICULTURE
SERVICES:**

9. a) None

**COMMUNITY
SERVICES:**

**10. a) 2022 Budget Amendment – Fort Vermilion Residential
Garbage Pick Up – Bin Purchase**

MOTION 22-10-740
Requires 2/3

MOVED by Councillor Derksen

That 2022 Operating Budget be amended by \$30,000 with funds coming from the General Operating Reserve.

CARRIED

MOTION 22-10-741 MOVED by Councillor Driedger

That the revenue for the anticipated garbage bins sold to residents of Fort Vermilion that participated in the waste program, be incorporated into the 2023 operating budget with funds returned to the General Operating Reserve.

CARRIED

OPERATIONS: 12. a) Culverts (ADDITION)

MOTION 22-10-742 MOVED by Councillor Wardley
Requires Unanimous

That Policy PW039 Rural Road, Access Construction and Surface Water Management be brought back to a future Budget Council Meeting.

CARRIED UNANIMOUSLY

MOTION 22-10-743 MOVED by Deputy Reeve Sarapuk
Requires Unanimous

That the culvert be replaced as discussed.

CARRIED UNANIMOUSLY

UTILITIES: 13. a) None

**PLANNING &
DEVELOPMENT: 14. a) None**

**ADMINISTRATION: 15. a) Bylaw 1272-22 Honorariums and Related Expense
Reimbursement for Councillors and Approved
Committee Members**

MOTION 22-10-744 MOVED by Councillor Wardley

That third and final reading be given to Bylaw 1272-22 being the Honorariums and Related Expense Reimbursement Bylaw for Councillors and Approved Committee Members as presented.

CARRIED

ADMINISTRATION: 15. b) Bylaw 1273-22 Procedural Bylaw

MOTION 22-10-745
Requires 2/3

MOVED by Deputy Reeve Sarapuk

That first reading be given to Bylaw 1273-22 being the procedural bylaw for Mackenzie County as amended.

CARRIED

MOTION 22-10-746
Requires 2/3

MOVED by Councillor Derksen

That second reading be given to Bylaw 1273-22 being the procedural bylaw for Mackenzie County as amended.

CARRIED

MOTION 22-10-747
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to go to third reading of Bylaw 1273-22 being the procedural bylaw for Mackenzie County, at this meeting as amended.

CARRIED UNANIMOUSLY

MOTION 22-10-748
Requires 2/3

MOVED by Councillor Cardinal

That third and final reading be given to Bylaw 1273-22 being the procedural bylaw for Mackenzie County as amended.

CARRIED

ADMINISTRATION:

15. c) Letter to Fort Vermilion School Division – Rocky Lane School Closure Grades 10-12 (ADDITION)

MOTION 22-10-749
Requires Unanimous

MOVED by Deputy Reeve Sarapuk

That a letter be written to the Fort Vermilion School Division expressing Mackenzie County's concerns regarding the closure of Grades 10-12 at the Rocky Lane School and the negative impact it will have on the community.

CARRIED UNANIMOUSLY

Reeve Knelsen recessed the meeting at 11:00 a.m. and reconvened at 11:17 a.m.

Reeve Knelsen recessed the meeting at 12:07 p.m. and reconvened at 12:51 p.m.

Reeve Knelsen recess the meeting at 1:57 p.m. and reconvened at 2:17 p.m.

FINANCE: 11. a) Draft 2023 Operating Budget

MOTION 22-10-750 **MOVED** by Councillor Driedger

That Council direct administration to develop revenue strategies for non-property tax based funding including, but not limited to, fees, charges and full cost recovery service models for consideration.

CARRIED

FINANCE: 11. b) 2022 One Time Projects – Carry Forward

MOTION 22-10-751 **MOVED** by Councillor Derksen
Requires 2/3

That administration incorporate the 2022 One Time Carry Forward Projects in the Draft 2023 Operating Budget as discussed.

CARRIED

FINANCE: 11. c) 2023 One Time Projects

MOTION 22-10-752 **MOVED** by Councillor Derksen
Requires 2/3

That administration incorporate the 2023 One Time Project in the Draft 2023 Operating Budget.

CARRIED

FINANCE: 11. d) Organizational Chart Review

MOTION 22-10-753 **MOVED** by Councillor Wardley
Requires 2/3

That the September 13, 2022 Organizational Chart Review be received for information.

CARRIED

Reeve Knelsen recessed the meeting at 3:46 p.m. and reconvened at 4:00 p.m.

FINANCE: 11. e) Mill Rate Review

MOTION 22-10-754 MOVED by Deputy Reeve Sarapuk

That the Mill Rate Review discussion be brought back to a future meeting.

CARRIED

FINANCE: 11. f) Special Tax Bylaw

MOTION 22-10-755 MOVED by Councillor Driedger

That administration continue to investigate options for a Special Tax Bylaw for any identified projects incorporated into the 2023 Operating and Capital Budget as approved by Council.

CARRIED

COMMITTEE OF THE WHOLE ITEMS: 16. a) None

COUNCIL COMMITTEE REPORTS: 17. a) None

INFORMATION/ CORRESPONDENCE: 18. a) None

NOTICE OF MOTION: 19. a) None

NEXT MEETING DATES: 20. a) Next Meeting Dates

Budget Council Meeting
November 1, 2022
10:00 a.m.
Fort Vermilion Council Chambers

Budget Council Meeting
November 2, 2022
10:00 a.m.

Fort Vermilion Council Chambers

ADJOURNMENT: 21. a) Adjournment

MOTION 22-10-756 MOVED by Councillor Wardley

That the Council meeting be adjourned at 4:26 p.m.

CARRIED

These minutes will be presented for approval at the November 1, 2022 Budget Council Meeting.

Josh Knelsen
Reeve

James Thackray
Chief Administrative Officer

UNAPPROVED



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 1, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Draft 2023 Operating Budget

BACKGROUND / PROPOSAL:

Administration has drafted the 2023 Operating Budget for Councils review.

The 2023 Operating Budget presented is based on current expense review, and service levels as identified by Council in 2022. Administration will gain information from this Council meeting to review and update the draft operating budget for presentation to the newly elected or acclaimed Councilors at the next Budget Council meeting.

Included in this draft budget is:

- Administration’s review of expenditures, and required budgets to maintain current service levels
- Tax Revenue estimated adjustment for reduction in linear, non-residential, and estimated residential growth increase.
- 2023 Police Costing Model Municipal Share (attached)
- Council Committees - current
- Regraveling program
- 2022 funding allocated to Non Profit Organizations
- Anticipated increases in Utilities
- Funding of Reserves as per Policy (attached)
- Approved Organizations Chart as of 2022-09-13 (attached)
- Proposed 2023 One Time projects
- Tracking Sheet changes 1&2 (attached)

Author: J. Batt Reviewed by: _____ CAO: _____

Not Included in this draft budget:

- Proposed 2022 One Time Projects – Carry Forwards & Additional Funding
- Any service level changes not approved by Council motion

2022 One Time Projects being carried forward are fully funded, and will have no negative impact on the 2023 operating budget, unless additional funds are being requested. Once approved to be carried forward administration will include the budgets for these projects in upcoming budget meetings once projects have finalized spending.

*2022 Year to Date (YTD) Actuals are as of September 30, 2022.

As there were amendments to committees, and Terms of References during the October 25, 2022 Organizational meeting, administration has included Councils Operational budget for review, and possible amendments.

While drafting the 2023 Operating Budget, administration will ensure to incorporate any service level changes into the 2024 & 2025 operating budgets for Councils review, and approval in subsequent Budget Council Meetings.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

FIN022 Budget Development Policy

Author: J. Batt Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Motion #1

Simple Majority Requires 2/3 Requires Unanimous

That Tracking Sheet changes 1 & 2 for the Draft 2023 Operating budget be approved as presented.

Motion #2 if required

Simple Majority Requires 2/3 Requires Unanimous

That Tracking Sheet changes 3 be incorporated into the Draft 2023 Operating budget.

Author: J. Batt Reviewed by: _____ CAO: _____

EXECUTIVE SUMMARY

2023 OPERATING DRAFT BUDGET HIGHLIGHTS – NOVEMBER 1, 2022

Mackenzie County administration has drafted this budget on the current service levels adopted by Council. Administration is requesting Councils direction to assist in gaining additional information and direction which Council would like administration to ensure the County is providing value for the property tax dollar reflected in the proposed 2023 Operating and Capital Budgets.

Administration has developed the 2023 budget on a tax and user pay supported budget, while limiting the effect of service levels. User pay revenue assists in offsetting the shortfall in revenue from tax levies, while not effecting the residential, and non-residential mill rates. This is a budget that looks at the now – it prioritizes maintaining essential services and programs and supports initiatives to help decrease the burden on our residents during these challenging times. It is also forward-thinking, ensuring our investments support community sustainability and quality of life today.

Expenditure shifts are primarily due to anticipated, increase in utility costs such as fuel, electricity, fuel, natural gas, and electricity. Insurance increases, as well as the increased Police Costing Model share weighted heavily on this year’s budget development. Included in this draft budget are contributions to reserves while budgeting for bad debt/write off of taxes, and while maintaining the current regraveling program, and need for culvert replacements.

Overall the County’s taxation expenditures after budget meeting amendments are proposed at \$34,788,898 which is a decrease of \$969,588 compared to the 2022 budget. As one time projects are not incorporated into this draft budget, \$902,394 of this decrease is comprised of this decrease, as well as the gravel crushing program. Unfortunately, the increase in utilities, and costs outside of administrations control weighted heavily on this budget offsetting these reductions.

There is an anticipated reduction in linear assessment, a 1-2% increase in residential growth, and user pay revenues, to fund these changes.

The County’s objective is to have a balanced budget once all budget deliberations, and Council service level amendments are incorporated.

The County continues to be affected by many factors that put upward pressure on the budget. These include industry shutdowns, non-payment of taxes, inflation, reductions in provincial/federal funding, escalating infrastructure renewal and maintenance costs, changing legislative requirements and fuel/electrical utility cost pressures.

Provincial & Federal Fiscal Retrenchment & Impacts

The following are examples of additional challenges the County has managed as a direct result of fiscal retrenchment and policy impacts of the upper tier governments:

- Estimated Provincial Municipal Sustainability Initiative funding for operating has been incorporated into the draft budget.
- The provinces ongoing changes to taxing Oil & Gas companies, or more specifically the Machinery & Equipment reductions has a negative impact on Municipal taxes.
- The future impact of the Carbon Tax has been budgeted as an expenditure of approximately \$166,400 by the County on the goods (fuel, utilities, etc.) required for service delivery.
- Imposing service standards changes via legislation and regulations without any financial support.
- Police costing model, where municipalities are responsible for funding a portion of the cost of Provincial Police Services.



OPERATING BUDGET OVERVIEW

The 2023 Proposed Operating Budget was prepared on the premise that the County will deliver the same level and quality of services approved in the 2022 Operating Budget. The decrease in the base operating budget is \$969,588. This is comprised of a combination of negative and positive expenditure and revenue shifts including an increase in reserve allocations for future projects.

Exhibit 1: Revenue Changes included in the Operating Budget details the shifts and reasons driving these revenue changes. These revenue changes show an overall decrease of \$3,655,740. These changes are detailed in Exhibit 1 below.

Exhibit 2: Expenditure Changes Included in the Operating Budget details the shifts and reasons driving these changes. These expenditure changes show an overall decrease of \$969,588. The major changes are detailed in the notes explaining Exhibit 2 below.

Exhibit 1: Revenue Changes in the Operating Budget \$3,655,740

[100] Municipal Taxes has an overall estimated decrease of \$5,646. Anticipated reduction in linear assessment due to industry shutdown while taking into account residential & Non-residential growth at the current mill rate, and farmland minimum.

[420] Sale of Goods and Services has been decreased by \$157,584 to reflect an average user pay model for services such as dust control, waste management, and campground user fees. Amendments from the October 26th Budget Council meeting, include revenue for waste bins that will be changed to Fort Vermilion residents, and the funding returned to the General Operating Reserve where the funds originated from in the 2022 Operating Budget

[421] Water Metered has been increased by \$52,870 to reflect three-year sales average and growth factor. New anticipated customers have been included in this calculation.

[422] Bulk Water Sales has been increased by \$13,485 to reflect the growth forecast.

[840] Provincial Grants have decreased by \$48,502. The decrease is for the agreement to for Linear assessment services expiring in March 2023.

The 2018 Overland flooding, 2019 Chuckegg Creek Wildfire, and 2020 and 2021 Overland Flooding are reflected in each year respectively in both Expenses & Revenues, as the County funded expenses for these events and made grant applications under the Disaster Recovery Program for reimbursement.

[930/940] Contribution from Operating/Capital Reserves have decreased by \$2,939,411 in large part for the gravel crushing program, and that the one time projects are not incorporated into the existing draft budget. Included in the 2022 operating budget is funding for the gravel crushing program, and numerous one-time projects which are funded from reserve draws and or external grant funding. Reserve draws were approved to off set costs for 3 Planning & Development projects, and the gravel crushing in 2022, allocations to the gravel reclamation, roads, water / sewer, and municipal reserves.

The only reserve funding currently allocated in the draft 2023 operating budget is \$50,000 for gravel reclamation that operations anticipated completing this year.

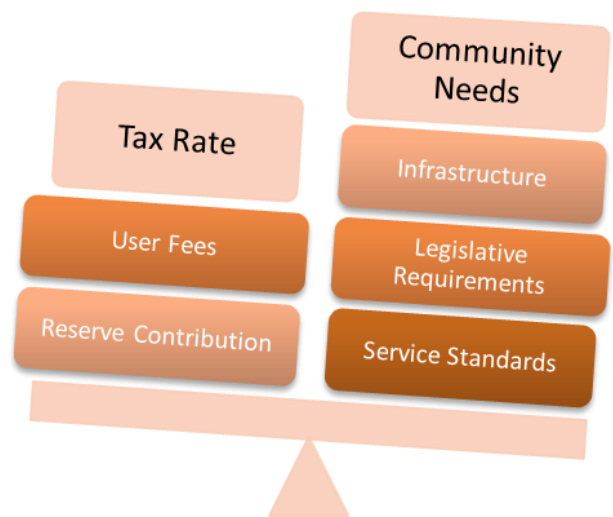


Exhibit 2: Expenditure Changes in the Operating Budget \$969,588

[110] [132] [136] Wages and Benefits had an increase of \$164,152. The changes from the 2022 approval reflect the following: Approved position additions to summer staffing, public works, and operations while ensuring service levels, and other adjustments and benefit premiums account for the balance.

[151] Honoraria's have increased by \$28,401 to reflect a projected increase for council attendance at conferences, workshops, and meetings. It is anticipated that Council will be able to attend more conferences with Covid 19 restrictions removed and the wish to engage with new Provincial Ministers

[211] Travel and Subsistence increased by \$52,424 which reflects an increase of administration and Council attending scheduled conferences, and training courses due to conferences and courses returning to pre-Covid restrictions.

[214] Memberships & Conference fees increase of \$14,679 which reflects the increase in Council and administration courses being offered.

[215] Freight increase of \$29,500 which reflects the increase in freight costs due to the continual rising cost of fuel.

[236] Enhanced Policing fee increased by \$248,577 based off of the Police Costing Model for 2022-2023.

[252] Repairs and Maintenance Buildings reflects a small decrease of \$15,790 based on anticipated repairs identified for 2023.

[253] Repairs and Maintenance Equipment reflects an increase of \$58,600 based on anticipated increase in costs for repairs identified for equipment.

[260] Roadside Mowing and Spraying reflects an increase of \$47,361 due to contract obligations, and the rising cost of fuel.

[274] Insurance increased by \$111,244 based on multiple natural disaster events province wide being reflected in insurance premiums.

[511] Goods and Supplies increased by \$302,060 based on the high demand for culverts and the replacement of culverts throughout the county. Operations, and the Agriculture department are

requesting funds to assist in identified operational needs. Some costs are being offset by inventory as administration has obtained culverts before anticipated increase in pricing.

[521] Fuel and Oil reflects an increase of \$516,904 based on staffing, current actual averages, and the continual increase to cost of fuel.

[534] Gravel Regraveling cost, and gravel crushing fees are included within this budget. Gravel crushing in undertaken every 3 years, and funded primarily from reserve funding that is allocated on a yearly basis when able. Culvert allocated from inventory are also included within this budget line.

[543] [544] Utilities (Natural Gas & Electricity) increase of approximately \$235,112 reflecting current actual averages, with anticipated increased pricing for 2023.

[735] Grants to Organizations increased slightly by \$13,800 due in large part to anticipated increase in utility costs. Grants awarded in 2022 have been included in this draft operating budget.

[831] [832] Interest & Principle on Debt is reduced by \$206,265 as projects funded by debenture were fully funded.

[763] [764] Contributions to reserves are reflected at \$3,697,272 to assist with funding future operating & capital expenditures. Included in these contributions are specific revenues that should be contributed to the reserves namely: Municipal Reserve Revenue; Gravel Reclamation Reserve; and Off-Site Levies totalling, Water/Sewer Reserve, and Road Reserve. Refer to Exhibit 5 which shows the 2023 contributions/draws to/from reserves.

[921] Bad Debt has been budgeted for \$1,005,000, a reduction of \$495,000 from 2022. The municipality has entered into multiple large dollar tax payment agreements in 2021, and 2022, however based on anticipated needs and analysis of aging schedules related to various taxes outstanding, to ensure fiscal responsibility, this bad debt amount is best practice.

[One Time Projects] No One Time Projects have been incorporated into the draft operating budget

Exhibit 3: One-Time Projects 2023

Historically the County has considered items during budget deliberations that have been identified as one-time projects. As Council was very budget conscious in 2022, minimal new one-time Projects were approved. Administration will be presenting the current one time projects that administration has identified as completed, is requesting be carried forward, or requiring additional funds.

There is only 1 one-time project for 2023 that Council has approved be incorporated in the 2023 budget.

While all the initiatives proposed by staff address legitimate County concerns, Council has the opportunity during and after budget deliberations to amend, defer, or delete, any or all of the proposed items.

Exhibit 4: 2023 New/Amended Fees for Service Initiatives

Departments demonstrated financial constraint by submitting a limited number of funding requests to maintain service levels, funding sources, or offer new programs which are included in the budget summaries presented above. The 2023 draft budget would be amended based on Council’s directive of these New Initiatives.

While all the initiatives proposed by staff address legitimate County concerns, Council has the opportunity during budget deliberations to amend, defer, or delete, any or all of the proposed items.

While the County must collect municipal taxes to fund essential services like fire, waste management, road maintenance, and water supply, Council continues to request administration review, and identify areas to reflect more of a user pay model.

Some service levels requested to review are noted below. Any approved new/amended fees for service initiatives have been incorporated into the 2023 operating budget.

The following Exhibit 4 summarizes these requests.

Description
User Pay Model – Dust Control, Snow plow services, Sidewalk Maintenance, Waste Management
Minimum Tax Rate - Farmland
Utility Franchise Fees
Special Tax Bylaw(s)
Any other amendments as identified by Council and administration

Administration continues to investigate options available to Council, and will be presenting these during future Budget Council meetings.



DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
OPERATING REVENUES						
100-Municipal Taxes	\$23,617,379	\$23,676,633	\$24,308,064	\$24,358,080	\$24,352,434	(\$5,646)
124-Frontage	(\$2,224)	\$26,932	\$53,204	\$99,450	\$35,000	(\$64,450)
261-Ice Bridge	\$130,000	\$120,000	\$135,000	\$140,000	\$130,000	(\$10,000)
420-Sales of goods and services	\$801,414	\$898,402	\$605,957	\$1,005,720	\$898,136	(\$157,584)
421-Sale of water - metered	\$3,396,053	\$3,553,735	\$2,563,211	\$3,529,675	\$3,582,545	\$52,870
422-Sale of water - bulk	\$862,607	\$962,702	\$891,039	\$937,608	\$951,093	\$13,485
424-Sale of land	\$556	\$33,328	\$0	\$10,000	\$10,000	\$0
510-Penalties on taxes	\$1,074,843	\$720,214	\$198,335	\$700,000	\$300,000	(\$400,000)
511-Penalties of AR and utilities	\$23,822	\$26,280	\$24,836	\$21,000	\$25,000	\$4,000
520-Licenses and permits	\$59,045	\$54,820	\$46,486	\$55,000	\$54,000	(\$1,000)
521-Offsite levy	\$80,967	\$358,744	\$175,910	\$20,000	\$20,000	\$0
522-Municipal reserve revenue	\$245,377	\$271,084	\$33,320	\$150,000	\$80,000	(\$70,000)
526-Safety code permits	\$332,055	\$395,308	\$180,709	\$300,000	\$300,000	\$0
525-Subdivision fees	\$52,249	\$103,777	\$55,414	\$75,000	\$75,000	\$0
530-Fines	\$6,825	\$9,688	\$5,461	\$9,000	\$9,000	\$0
531-Safety code fees	\$17,765	\$17,780	\$7,970	\$8,000	\$12,000	\$4,000
550-Interest revenue	\$357,803	\$240,793	\$387,664	\$325,000	\$425,000	\$100,000
551-Market value changes	\$15,602	(\$3,361)	\$4,896	\$0	\$0	\$0
560-Rental and lease revenue	\$180,134	\$204,626	\$120,195	\$174,127	\$203,367	\$29,240
570-Insurance proceeds	\$4,120	\$22,799	\$0	\$0	\$0	\$0
597-Other revenue	\$24,411	\$37,357	\$19,675	\$28,662	\$25,000	(\$3,662)
598-Community aggregate levy	\$109,834	\$111,686	\$0	\$85,000	\$0	(\$85,000)
630-Sale of non-TCA equipment	(\$107,227)	(\$12,485)	\$150	\$0	\$500	\$500
830-Federal grants	\$10,490	\$31,500	\$0	\$0	\$0	\$0
840-Provincial grants	\$8,693,567	\$7,873,774	\$530,661	\$602,353	\$564,671	(\$37,682)
890-Gain (Loss) Penny Rounding	\$2	\$1	\$0	\$0	\$0	\$0
909- Other Sources-Grants	\$586,741	\$108,822	\$37,066	\$118,566	\$0	(\$65,000)
930-Contribution From Operating Reserves	\$281,270	\$1,346,230	\$0	\$2,989,811	\$50,000	(\$2,939,811)
940-Contribution From Capital	\$5,697	\$4,380	\$0	\$20,000	\$0	(\$20,000)
TOTAL REVENUE	\$40,861,177	\$41,195,549	\$30,385,224	\$35,762,052	\$32,102,746	(\$3,655,740)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
OPERATING EXPENSES						
110-Wages and salaries	\$6,692,824	\$6,666,942	\$4,813,478	\$6,770,291	\$6,867,406	\$97,115
132-Benefits	\$1,283,183	\$1,207,646	\$936,166	\$1,319,040	\$1,389,820	\$70,780
136-WCB contributions	\$127,940	\$76,293	\$50,570	\$127,393	\$123,650	(\$3,743)
142-Recruiting	\$4,588	\$15,274	\$0	\$15,000	\$15,000	\$0
150-Isolation cost	\$49,154	\$41,649	\$37,041	\$43,200	\$57,600	\$14,400
151-Honoraria	\$553,572	\$605,143	\$369,338	\$587,360	\$615,761	\$28,401
152-Business Expense	\$0	\$0	\$0	\$0	\$0	\$0
211-Travel and subsistence	\$229,044	\$180,952	\$156,713	\$336,614	\$389,038	\$52,424
212-Promotional expense	\$21,024	\$26,583	\$8,852	\$36,000	\$43,000	\$7,000
214-Memberships & conference fees	\$62,899	\$60,911	\$70,912	\$129,977	\$144,656	\$14,679
215-Freight	\$76,427	\$89,033	\$71,619	\$98,450	\$127,950	\$29,500
216-Postage	\$49,743	\$52,906	\$38,298	\$62,050	\$62,000	(\$50)
217-Telephone	\$119,864	\$121,976	\$82,317	\$118,420	\$119,930	\$1,510
221-Advertising	\$65,991	\$65,356	\$66,798	\$77,400	\$76,100	(\$1,300)
223-Subscriptions and publications	\$11,219	\$8,888	\$9,768	\$12,600	\$11,700	(\$900)
231-Audit fee	\$87,800	\$147,000	\$108,500	\$115,000	\$120,000	\$5,000
232-Legal fee	\$61,773	\$151,117	\$44,457	\$100,000	\$85,000	(\$15,000)
233-Engineering consulting	\$94,306	\$279,291	\$77,807	\$192,000	\$217,000	\$25,000
235-Professional fee	\$404,079	\$202,012	\$155,525	\$215,700	\$210,700	(\$5,000)
236-Enhanced policing fee	\$38,050	\$596,850	\$97,186	\$531,924	\$780,501	\$248,577
239-Training and education	\$26,833	\$46,588	\$33,144	\$101,340	\$83,938	(\$17,402)
242-Computer programming	\$208,973	\$191,070	\$36,920	\$214,675	\$220,655	\$5,980
243-Waste Management	\$539,273	\$426,899	\$293,600	\$531,800	\$534,800	\$3,000
251-Repair & maintenance - bridges	\$18,201	\$35,237	\$103,003	\$159,500	\$159,500	\$0
252-Repair & maintenance - buildings	\$147,859	\$171,919	\$88,485	\$155,640	\$139,850	(\$15,790)
253-Repair & maintenance - equipment	\$415,833	\$398,277	\$291,870	\$409,950	\$471,550	\$61,600
255-Repair & maintenance - vehicles	\$82,622	\$109,764	\$71,685	\$102,400	\$117,300	\$14,900
258-Contracted Services	\$1,157,214	\$904,382	\$492,567	\$776,302	\$787,152	\$10,850
259-Repair & maintenance - structural	\$1,198,785	\$1,019,055	\$651,968	\$1,545,700	\$1,572,000	\$26,300
260-Roadside Mowing & Spraying	\$310,769	\$338,967	\$309,637	\$415,133	\$462,494	\$47,361
261-Ice bridge construction	\$82,194	\$111,645	\$117,521	\$125,000	\$125,000	\$0
262-Rental - building and land	\$75,500	\$64,369	\$52,720	\$64,650	\$67,100	\$2,450
263-Rental - vehicle and equipment	\$75,172	\$69,945	\$71,966	\$104,530	\$66,253	(\$38,277)
266-Communications	\$143,471	\$135,355	\$100,009	\$155,992	\$155,967	(\$25)
271-licenses and permits	\$6,050	\$9,213	\$863	\$23,000	\$15,300	(\$7,700)
272-Damage claims	\$0	\$355	\$5,788	\$0	\$0	\$0
274-Insurance	\$574,759	\$567,089	\$531,578	\$590,534	\$701,778	\$111,244
342-Assessor fees	\$221,328	\$220,088	\$100,478	\$282,502	\$247,820	(\$34,682)
290-Election cost	\$0	\$16,197	\$0	\$3,000	\$3,000	\$0
511-Goods and supplies	\$898,911	\$790,496	\$967,940	\$963,313	\$1,265,373	\$302,060
515-Lab Testing Water/Sewer	\$41,816	\$45,675	\$36,429	\$50,500	\$52,000	\$1,500
521-Fuel and oil	\$595,069	\$760,392	\$555,814	\$645,700	\$1,162,604	\$516,904
530-Oil dust control	\$0	\$0	\$0	\$0	\$600,000	\$600,000
531-Chemicals and salt	\$436,241	\$387,761	\$218,751	\$456,800	\$428,800	(\$28,000)
532-Calcium dust control	\$480,559	\$675,998	\$937,089	\$890,000	\$290,000	(\$600,000)
533-Grader blades	\$142,048	\$149,989	\$59,994	\$143,000	\$143,000	\$0
534-Gravel (apply; supply and apply)	\$551,199	\$4,354,767	\$2,935,062	\$3,578,583	\$1,767,084	(\$1,807,936)
535-Gravel reclamation cost.	\$0	\$0	\$0	\$0	\$50,000	\$50,000
543-Natural gas	\$111,262	\$124,159	\$125,317	\$128,013	\$202,061	\$74,048
544-Electrical power	\$662,523	\$664,479	\$548,002	\$717,093	\$878,157	\$161,064
550-Carbon Tax	\$71,966	\$107,216	\$107,595	\$104,000	\$166,400	\$62,400
710-Grants to local governments	\$1,793,917	\$2,585,852	\$2,250,000	\$2,250,000	\$2,250,000	\$0
735-Grants to other organizations	\$2,108,278	\$1,965,625	\$2,158,936	\$2,329,147	\$2,342,947	\$13,800
763/764-Contributed to Reserves	\$3,347,133	\$7,748,602	\$0	\$2,407,959	\$3,720,272	\$1,312,313
810-Interest and service charges	\$24,827	\$22,720	\$17,371	\$22,360	\$22,360	\$0
831-Interest - long term debt	\$426,794	\$388,712	\$156,644	\$366,662	\$333,735	(\$32,927)
832-Principle - Long term debt	\$1,538,281	\$1,361,746	\$736,227	\$1,356,458	\$1,183,120	(\$173,338)
921-Bad Debt	\$1,673,586	\$578,265	\$17,603	\$1,500,000	\$1,005,000	(\$495,000)
994-Change in Inventory	(\$30,712)	(\$1,461)	\$0	\$300,000	(\$467,084)	(\$767,084)
One Time projects	\$6,011,414	\$6,391,567	\$858,236	\$902,394	\$4,800	(\$897,594)
TOTAL	\$36,203,428	\$44,534,792	\$23,236,158	\$35,762,049	\$34,788,898	(\$969,588)
	Surplus/Deficiency 40			\$3 (\$2,686,152)		

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Revenues	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Taxes	\$23,617,379	\$23,676,633	\$24,308,064	\$24,358,080	\$24,352,434	(\$5,646)
User Fees/Sales /Rentals	\$981,548	\$1,103,028	\$726,152	\$1,179,847	\$1,101,503	(\$128,344)
Water/Sewer Rates	\$4,258,660	\$4,516,437	\$3,454,250	\$4,467,283	\$4,533,638	\$66,355
Penalties- Overdue Accounts	\$1,098,665	\$746,494	\$223,171	\$721,000	\$325,000	(\$396,000)
Permit & Fees	\$461,114	\$571,685	\$290,580	\$438,000	\$441,000	\$3,000
Interest Earnings	\$373,405	\$237,432	\$392,560	\$325,000	\$425,000	\$100,000
Grants	\$9,290,798	\$8,014,096	\$567,727	\$720,919	\$564,671	(\$102,682)
Other Revenue	\$492,641	\$979,134	\$422,720	\$542,112	\$309,500	(\$232,612)
Reserve Draws	\$286,967	\$1,350,610	\$0	\$3,009,811	\$50,000	(\$2,959,811)
2020 CF One Time Projects - Reserve Draws						
Total Revenues	\$40,861,177	\$41,195,549	\$30,385,224	\$35,762,052	\$32,102,746	(\$3,655,740)
Expenditures						
	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Salaries and Benefits	\$8,711,261	\$8,612,947	\$6,206,593	\$8,862,284	\$9,069,237	\$206,953
Materials and Supplies	\$3,230,399	\$7,096,033	\$5,611,860	\$7,403,802	\$5,189,210	(\$2,211,029)
Contracted Services	\$5,746,142	\$6,004,502	\$3,803,642	\$6,647,757	\$7,089,065	\$441,308
Utilities	\$1,560,684	\$1,778,220	\$1,419,044	\$1,713,226	\$2,529,152	\$815,926
Debt/Capital Financing	\$7,010,621	\$10,100,045	\$927,846	\$5,653,439	\$6,314,487	\$661,048
Grants	\$3,902,195	\$4,551,477	\$4,408,936	\$4,579,147	\$4,592,947	\$13,800
One Time Projects	\$6,011,414	\$6,391,567	\$858,236	\$902,394	\$4,800	(\$897,594)
Amortization	\$10,146,270	\$10,250,146	\$0	\$10,250,393	\$0	(\$10,250,393)
Total Expenditures	\$36,172,716	\$44,534,792	\$23,236,158	\$35,762,049	\$34,788,898	(\$969,588)
Estimated 2023 Shortfall				\$3	(\$2,686,152)	(\$2,686,152)
2023 Estimated Shortfall					(\$2,686,152)	

Tracking Changes to October 31, 2022

Incorporated into the November 1st Draft Operating Budget

BUDGET AMENDMENTS BY COUNCIL MOTIONS						
Tracking	Change #	GL CODE	ADDITIONS (-)	REMOVE (+)	Accumulative BASE Variance	Variance
		Proposed Base Budget (Existing Service Levels)	-\$2,686,692		-\$2,686,692	Oct 26 budget presentation
1	1-43-40-420	Revenue - Garbage Cans 230 x 100	\$23,000		-\$2,663,692	
	GOR	General Operating Reserve		-\$23,000	-\$2,686,692	CM 22-10-741
	One Time 2022	Additional Funds	-\$35,000		-\$2,721,692	
	GOR	General Operating Reserve		\$35,000	-\$2,686,692	CM 22-10-751
	One Time 2023	2023 One Time Project	-\$4,800		-\$2,691,492	CM 22-10-752
2	2-12-30-214	Reduce Membership/Conference fees		\$1,928	-\$2,689,564	Admin 10-31
	2-12-30-211	Reduce Travel		\$3,412	-\$2,686,152	

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Council

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022 /23
Expenditures:						
Salaries and Benefits	\$526,463	\$520,965	\$372,920	\$529,515	\$585,879	\$56,364
Materials and Supplies	\$159,274	\$160,462	\$148,213	\$290,673	\$338,223	\$50,350
Contracted Services	\$16,423	\$17,118	\$10,970	\$25,794	\$28,609	\$15
Utilities	\$7,098	\$7,433	\$5,011	\$7,700	\$7,700	\$0
Total Expenditures	\$709,258	\$705,978	\$537,114	\$853,682	\$960,411	\$106,729

Administration

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$495,170	\$52,662	\$88,649	\$85,350	\$115,300	\$29,950
Penalties- Overdue Accounts	\$1,085,622	\$727,860	\$208,349	\$709,000	\$313,000	(\$396,000)
Interest Earnings	\$373,405	\$237,432	\$392,560	\$325,000	\$425,000	\$100,000
Grants	\$6,324,172	\$5,538,747	\$51,480	\$98,502	\$10,820	(\$87,682)
Other Revenue	\$133,594	\$135,681	\$18,713	\$100,000	\$25,500	(\$74,500)
Reserve Draws	\$183,537	\$891,317	\$0	\$75,000	\$0	(\$75,000)
Total Revenues	\$8,595,500	\$7,583,698	\$759,751	\$1,392,852	\$889,620	(\$503,232)
Expenditures:						
Salaries and Benefits	\$2,206,087	\$2,189,359	\$1,460,757	\$2,203,306	\$2,212,703	\$9,397
Materials and Supplies	\$464,173	\$441,499	\$192,514	\$412,903	\$428,474	\$15,571
Contracted Services	\$762,378	\$940,298	\$479,817	\$839,517	\$757,209	(\$82,308)
Utilities	\$139,577	\$155,097	\$136,783	\$163,774	\$205,797	\$42,023
Debt/Capital Financing	\$4,575,422	\$5,502,986	\$34,060	\$2,037,818	\$1,076,000	(\$961,818)
Grants	\$1,793,917	\$2,585,852	\$2,250,000	\$2,250,000	\$2,250,000	\$0
One Time Projects	\$5,726,522	\$5,517,506	\$56,105	\$125,000	\$4,800	(\$120,200)
Total Expenditures	\$15,668,076	\$17,332,597	\$4,610,036	\$8,032,318	\$6,934,983	(\$1,097,335)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Fire Departments

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$43,862	\$205,187	\$27,719	\$173,900	\$126,000	(\$47,900)
Grants	\$2,255,886	\$1,283,008	\$0	\$15,000	\$0	(\$15,000)
Other Revenue	(\$2,032)	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$0	\$0	\$15,000	\$0	(\$15,000)
Total Revenues	\$2,297,716	\$1,488,194	\$27,719	\$203,900	\$126,000	(\$77,900)
Expenditures:						
Salaries and Benefits	\$205,407	\$187,027	\$73,508	\$165,125	\$138,999	(\$26,126)
Materials and Supplies	\$107,756	(\$95,361)	\$40,738	\$170,274	\$185,794	\$15,520
Contracted Services	\$205,378	\$187,021	\$145,583	\$212,179	\$224,723	\$12,544
Utilities	\$71,393	\$75,320	\$55,953	\$75,313	\$96,016	\$20,703
Debt/Capital Financing	\$200,510	\$202,001	\$0	\$202,247	\$0	(\$202,247)
Grants	\$0	\$0	\$0	\$0	\$0	\$0
One Time Projects	\$0	\$0	\$0	\$30,000	\$0	(\$30,000)
Total Expenditures	\$790,444	\$556,008	\$315,782	\$855,138	\$645,532	(\$209,606)

Ambulance

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$8,100	\$35,100	\$27,000	\$40,500	\$40,500	\$0
Total Revenues	\$8,100	\$35,100	\$27,000	\$40,500	\$40,500	\$0
Expenditures:						
Contracted Services	\$5,621	\$7,201	\$6,329	\$10,434	\$11,599	\$1,165
Debt/Capital Financing	\$12,328	\$12,328	\$0	\$12,328	\$0	(\$12,328)
Total Expenditures	\$17,949	\$19,529	\$6,329	\$22,762	\$11,599	(\$11,163)

Bylaw

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$13,837	\$13,827	\$11,522	\$14,827	\$13,827	(\$1,000)
Other Revenue	\$6,825	(\$10,076)	\$5,461	\$9,000	\$9,000	\$0
Reserve Draws	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$20,662	\$3,751	\$16,983	\$23,827	\$22,827	(\$1,000)
Expenditures:						
Salaries and Benefits	\$137,946	\$15,942	\$12,935	\$17,775	\$17,567	(\$208)
Materials and Supplies	\$18,515	\$8,687	\$7,969	\$18,800	\$13,500	(\$5,300)
Contracted Services	\$47,989	\$604,245	\$106,646	\$560,714	\$809,291	\$248,577
Utilities	\$2,898	\$1,399	\$719	\$1,700	\$3,868	\$2,168
Debt/Capital Financing	\$3,909	\$565	\$0	\$565	\$0	(\$565)
One Time Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$211,257	\$630,838	\$128,269	\$599,554	\$844,226	\$244,672

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Public Works

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$84,434	\$130,523	\$207,936	\$295,570	\$257,436	(\$38,134)
Grants	\$186,961	\$732,391	\$121,262	\$121,262	\$121,262	\$0
Other Revenue	\$2,398	\$168,566	\$170,060	\$221,100	\$165,000	(\$56,100)
Reserve Draws	\$0	\$152,189	\$0	\$2,155,183	\$50,000	(\$2,105,183)
Total Revenues	\$273,793	\$1,183,669	\$499,257	\$2,793,115	\$593,698	(\$2,199,417)
Expenditures:						
Salaries and Benefits	\$3,009,927	\$3,051,838	\$2,339,428	\$3,178,240	\$3,288,747	\$110,507
Materials and Supplies	\$1,711,742	\$5,848,001	\$4,652,346	\$5,194,172	\$3,618,473	(\$1,575,699)
Contracted Services	\$1,876,527	\$1,783,747	\$1,138,232	\$2,013,837	\$2,055,188	\$41,351
Utilities	\$850,116	\$977,821	\$724,057	\$948,066	\$1,517,477	\$569,411
Debt/Capital Financing	\$7,641,611	\$9,208,001	\$693,046	\$8,994,775	\$2,496,422	(\$6,498,353)
One Time Projects	\$0	\$568,494	\$699,645	\$6,600	\$0	(\$6,600)
Total Expenditures	\$15,089,923	\$21,437,902	\$10,246,754	\$20,335,690	\$12,976,307	(\$7,359,383)

Airport

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$27,572	\$177,968	\$48,989	\$62,042	\$94,562	(\$17,480)
Reserve Draws	\$22,269	\$298	\$0	\$32,708	\$0	(\$32,708)
Other Revenues	\$3,848	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$53,689	\$178,266	\$48,989	\$94,750	\$94,562	(\$50,188)
Expenditures:						
Salaries and Benefits	\$48,956	\$38,127	\$24,707	\$47,635	\$41,971	(\$5,664)
Materials and Supplies	\$22,003	\$8,593	\$10,474	\$28,300	\$28,300	\$0
Contracted Services	\$148,944	\$100,946	\$54,667	\$151,832	\$145,179	(\$6,653)
Utilities	\$28,768	\$32,758	\$29,795	\$31,921	\$45,279	\$13,358
Debt/Capital Financing	\$189,923	\$169,342	\$0	\$196,006	\$0	(\$196,006)
One Time Projects	\$22,269	\$298	\$0	\$32,708	\$0	(\$32,708)
Total Expenditures	\$460,863	\$350,064	\$119,644	\$488,402	\$260,729	(\$227,673)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Water Management

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Water/Sewer Fees	\$3,120,542	\$3,362,950	\$2,674,165	\$3,321,276	\$3,381,763	\$60,487
User Fees/Sales /Rentals	\$77,115	\$84,550	\$53,696	\$68,500	\$69,000	\$500
Penalties- Overdue Accounts	\$13,043	\$18,634	\$14,822	\$12,000	\$12,000	\$0
Grants	\$73,500	\$0	\$0	\$0	\$0	
Other Revenue	\$91,001	\$375,050	\$182,798	\$25,950	\$20,000	(\$5,950)
Reserve Draws	\$1,345	\$1,951	\$0	\$220,080	\$0	(\$220,080)
Total Revenues	\$3,376,546	\$3,843,135	\$2,925,480	\$3,647,806	\$3,482,763	(\$165,043)
Expenditures:						
Salaries and Benefits	\$671,107	\$580,576	\$450,338	\$659,215	\$687,477	\$28,262
Materials and Supplies	\$399,881	\$432,682	\$346,292	\$592,820	\$613,190	\$20,370
Contracted Services	\$365,943	\$414,307	\$363,119	\$470,019	\$596,254	\$126,235
Utilities	\$361,892	\$381,451	\$334,256	\$412,797	\$543,829	\$131,032
Debt/Capital Financing	\$2,609,587	\$2,564,127	\$113,416	\$2,698,820	\$1,042,013	(\$1,656,807)
One Time Projects	\$1,345	\$1,951	\$6,270	\$220,080	\$0	(\$220,080)
Total Expenditures	\$4,409,755	\$4,375,094	\$1,613,690	\$5,053,751	\$3,482,763	(\$1,570,988)

Sewer Management

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Water/Sewer Fees	\$1,138,118	\$1,153,487	\$780,085	\$1,146,007	\$1,151,875	\$5,868
User Fees/Sales /Rentals	\$15	\$0	\$0	\$0	\$0	\$0
Other Revenue	\$12,369	\$5,301	\$12,369	\$12,400	\$0	(\$12,400)
Reserve Draws	\$8,358	\$17,000	\$0	\$0	\$0	\$0
Total Revenues	\$1,158,860	\$1,175,788	\$792,454	\$1,158,407	\$1,151,875	(\$6,532)
Expenditures:						
Salaries and Benefits	\$448,873	\$436,536	\$269,265	\$439,016	\$427,819	(\$11,197)
Materials and Supplies	\$41,915	\$39,188	\$22,011	\$49,750	\$50,750	\$1,000
Contracted Services	\$206,855	\$181,832	\$145,663.52	\$232,561	\$184,148	(\$48,413)
Utilities	\$28,846	\$28,507	\$26,135	\$31,237	\$40,550	\$9,313
Debt/Capital Financing	\$1,082,685	\$1,128,635	\$14,016	\$1,104,307	\$448,608	(\$655,699)
One Time Projects	\$8,358	\$17,000	\$0	\$0	\$0	\$0
Total Expenditures	\$1,817,532	\$1,831,698	\$477,090	\$1,856,871	\$1,151,875	(\$704,996)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Waste Management

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$101,995	\$237,688	\$187,407	\$297,000	\$281,000	(\$16,000)
Other Revenue	\$0	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$5,991	\$0	\$0	\$0	\$0
Total Revenues	\$101,995	\$243,679	\$187,407	\$297,000	\$281,000	(\$16,000)
Expenditures:						
Salaries and Benefits	\$18,752	\$77,099	\$48,461	\$70,236	\$68,057	(\$2,179)
Materials and Supplies	\$4,408	\$14,049	\$870	\$2,900	\$2,900	\$0
Contracted Services	\$773,100	\$579,590	\$398,716	\$715,097	\$729,210	\$14,113
Utilities	\$19,993	\$22,421	\$18,259	\$20,510	\$30,427	\$9,917
Debt/Capital Financing	\$19,237	\$20,478	\$915	\$21,497	\$24,360	\$2,863
One Time Projects	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$835,490	\$713,637	\$467,221	\$830,240	\$854,954	\$24,714

Agriculture

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$37,216	\$36,398	\$8,176	\$37,158	\$35,878	(\$1,280)
Grants	\$123,907	\$143,907	\$170,973	\$172,473	\$133,907	(\$38,566)
Reserve Draws	\$0	\$0	\$0	\$89,055	\$0	(\$89,055)
Total Revenues	\$161,123	\$180,305	\$179,149	\$298,686	\$169,785	(\$128,901)
Expenditures:						
Salaries and Benefits	\$357,846	\$327,400	\$273,281	\$302,655	\$431,710	\$129,055
Materials and Supplies	94,905	122,599	104,502	121,210	203,735	82525
Contracted Services	\$712,096	\$553,394	\$553,828	\$840,619	\$879,575	\$38,956
Utilities	\$15,365	\$19,077	\$13,154	\$12,760	\$26,227	\$13,467
Debt/Capital Financing	\$40,965	\$775,841	\$0	\$46,113	\$500,000	\$453,887
Grants	\$126,678	\$102,000	\$136,910	\$148,500	\$158,500	\$10,000
One Time Projects	\$0	\$0	\$30,856	\$81,221	\$0	(\$81,221)
Total Expenditures	\$1,347,855	\$1,900,311	\$1,112,532	\$1,553,078	\$2,199,747	\$646,669

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Not for Profits

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Grants	\$340,732	\$303,794	\$224,012	\$313,682	\$298,682	\$0
Other Revenue	\$0	\$0	\$0	\$13,662	\$0	(\$13,662)
Reserve Draws	\$0	\$0	\$0	\$0	\$0	\$0
Total Revenues	\$340,732	\$303,794	\$224,012	\$327,344	\$298,682	(\$13,662)
Expenditures:						
Salaries and Benefits	\$0	\$0	\$0	\$0	\$0	\$0
Contracted Services	\$7,724	\$3,075	\$460	\$47	\$0	(\$47)
Grants	\$783,894	\$736,676	\$762,117	\$851,800	\$844,846	(\$6,954)
Debt/Capital Financing	\$0	\$0	\$0	\$13,662	\$20,000	\$6,338
Total Expenditures	\$791,618	\$739,751	\$762,577	\$865,509	\$864,846	(\$663)

Recreation Boards

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Reserve Draws	\$21,782	\$7,797	\$0	\$6,000	\$0	(\$6,000)
Total Revenues	\$21,782	\$7,797	\$0	\$6,000	\$0	(\$6,000)
Expenditures:						
Materials and Supplies	\$36,790	\$0	\$0	\$0	\$0	\$0
Contracted Services	\$13,629	\$78,520	\$57,259	\$54,383	\$91,102	\$36,719
Utilities	\$0	\$80	\$0	\$0	\$0	\$0
Debt/Capital Financing	\$633,408	\$631,787	\$72,393	\$600,057	\$60,000	(\$540,057)
Grants	\$940,303	\$890,132	\$1,004,795	\$1,066,788	\$1,073,866	\$7,078
One Time Projects	\$34,241	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$1,658,371	\$1,600,519	\$1,134,447	\$1,721,228	\$1,224,968	(\$496,260)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Planning & Development

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$15,591	\$33,215	\$29,296	\$19,000	\$23,000	\$4,000
Permits & Fees	\$405,599	\$478,418	\$233,522	\$358,000	\$362,000	\$4,000
Grants	(\$14,360)	\$12,250	\$0	\$0	\$0	\$0
Other Revenue	\$100	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$49,676	\$249,313	\$0	\$362,385	\$0	(\$362,385)
Total Revenues	\$456,606	\$773,196	\$262,818	\$739,385	\$385,000	(\$354,385)
Expenditures:						
Salaries and Benefits	\$647,385	\$654,562	\$548,751	\$824,217	\$748,325	(\$75,892)
Materials and Supplies	\$54,758	\$33,416	\$21,930	\$31,380	\$40,535	\$9,155
Contracted Services	\$470,877	\$354,198	\$217,108	\$305,135	\$381,335	\$76,200
Grants	\$0	\$0	\$0	\$0	\$0	\$0
Utilities	\$1,726	\$2,747	\$2,604	\$3,580	\$3,486	(\$94)
Debt/Capital Financing	\$11,998	\$11,998	\$0	\$11,998	\$0	(\$11,998)
One Time Projects	\$218,679	\$261,563	\$49,974	\$362,385	\$0	(\$362,385)
Total Expenditures	\$1,405,423	\$1,318,484	\$840,368	\$1,538,695	\$1,173,681	(\$365,014)

Subdivision

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Permits & Fees	\$297,336	\$361,171	\$86,719	\$225,000	\$155,000	(\$70,000)
Other Revenue	\$556	\$33,528	\$0	\$10,000	\$10,000	\$0
Total Revenues	\$297,892	\$394,699	\$86,719	\$235,000	\$165,000	(\$70,000)
Expenditures:						
Salaries and Benefits	\$235,010	\$363,191	\$235,383	\$255,892	\$307,567	\$51,675
Materials and Supplies	\$4,049	\$3,443	\$2,312	\$9,425	\$9,225	(\$200)
Contracted Services	\$46,434	\$70,624	\$29,855	\$62,400	\$62,400	\$0
Utilities (Fuel/Electrify/Natural Gas)	\$686	\$686	\$343	\$960	\$960	\$0
Debt/Capital Financing	\$0	\$0	\$0	\$150,000	\$80,000	(\$70,000)
Total Expenditures	\$286,179	\$437,944	\$267,894	\$478,677	\$460,152	(\$18,525)

DRAFT 2023 OPERATING BUDGET BY OPERATIONAL CODE

Parks

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
User Fees/Sales /Rentals	\$80,197	\$99,092	\$39,421	\$91,000	\$49,000	(\$42,000)
Other Revenue	(\$1,395)	\$0	\$0	\$0	\$0	\$0
Reserve Draws	\$0	\$24,755	\$0	\$34,400	\$0	(\$6,000)
Total Revenues	\$78,802	\$123,847	\$39,421	\$125,400	\$49,000	(\$48,000)
Expenditures:						
Salaries and Benefits	\$197,502	\$170,323	\$96,858	\$169,457	\$112,416	(\$57,041)
Materials and Supplies	\$26,883	\$22,298	\$20,177	\$52,220	\$38,920	(\$13,300)
Contracted Services	\$205,958	\$181,869	\$114,206	\$248,972	\$239,018	(\$12,954)
Utilities	\$3,767	\$4,433	\$2,983	\$2,908	\$7,536	\$4,628
Debt/Capital Financing	\$104,596	\$114,207	\$0	\$113,638	\$50,000	(\$63,638)
One Time Projects	\$0	\$24,755	\$15,386	\$24,400	\$0	(\$24,400)
Total Expenditures	\$538,706	\$517,885	\$249,610	\$611,595	\$447,890	(\$166,705)

Tourism

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Expenditures:						
Materials and Supplies	\$21,661	\$1,645	\$19,648	\$28,500	\$28,500	\$0
Grants	\$0	\$0	\$0	\$0	\$0	\$0
Total Expenditures	\$21,661	\$1,645	\$19,648	\$28,500	\$28,500	\$0

Library

	2020 Actual	2021 Actual	2022 YTD	2022	2023	\$ Variance
	Total	Total	Total	Budget	Budget	2022/23
Revenues:						
Reserve Draws	\$0	\$0	\$0	\$20,000	\$0	(\$20,000)
Total Revenues	\$0	\$0	\$0	\$20,000	\$0	(\$20,000)
Expenditures:						
Contracted Services	\$3,376	\$2,811	\$3,045	\$4,692	\$0	(\$4,692)
Grants	\$257,403	\$236,817	\$255,114	\$262,059	\$265,735	\$3,676
One Time Projects	\$0	\$0	\$0	\$20,000	\$0	(\$20,000)
Total Expenditures	\$260,779	\$239,628	\$258,158	\$286,751	\$265,735	(\$21,016)

CARBON TAX

The federal carbon pollution pricing benchmark

Putting a price on carbon pollution reduces emissions and encourages innovation. It encourages reductions across the economy while giving households and businesses the flexibility to decide when and how to make changes. And it creates incentives for Canadian business to develop and adopt new low carbon products, processes and services.

Since 2019, the Government has ensured it is no longer free to pollute by establishing a national minimum price on carbon pollution starting at \$20 per tonne in 2019, increasing at \$10 per tonne to \$50 in 2022.

An increasing carbon price from 2023 to 2030

In order to accelerate the market adoption of the technologies and practices needed to reduce emissions and to build a prosperous low carbon economy, Canada proposed in [a Healthy Environment and a Healthy Economy](#) to increase the price on carbon pollution annually at a rate of \$15 per tonne from 2023-2030.

Following engagement with provinces, territories and Indigenous leaders, the minimum price on carbon pollution (for direct pricing systems) will increase by \$15 per tonne per year starting in 2023 through to 2030. Canadians living in jurisdictions where the federal system applies, and where the federal government returns fuel charge proceeds through Climate Action Incentive payments, will continue to receive rebates that increase each year as the carbon price increases.

[The federal carbon pollution pricing benchmark - Canada.ca](#)

<https://www.canada.ca/en/environment-climate-change/services/climate-change/pricing-pollution-how-it-will-work/carbon-pollution-pricing-federal-benchmark-information.html>

Date modified: 2021-08-05



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 1, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	Council 2023 Operating Budget

BACKGROUND / PROPOSAL:

As part of the Budget development, Council reviews their operating budget to ensure funding is sufficient, and allocated to workshops, committees, and meetings beneficial to the municipality to attend.

As there were amendments to committees, and Terms of References during the October 25, 2022 Organizational meeting, administration has included Councils Operational budget for review, and possible amendments.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

Author: J. Batt Reviewed by: _____ CAO: _____

POLICY REFERENCES:

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That Councils 2023 operating budget be received for information.

OR

Simple Majority Requires 2/3 Requires Unanimous

That Councils 2023 operating budget be amended as per Tracking Sheet of Changes item # ____.

Author: J Batt Reviewed by: _____ CAO: _____



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 1, 2022
Presented By:	Jennifer Batt, Director of Finance
Title:	2023 Non-Profit Organization Grant Applications

BACKGROUND / PROPOSAL:

The County offers grant opportunities to non-profit organizations as per Policy FIN013 Community Organization Funding, and ADM005 Cemetary Maintenance Grant.

Grant application opportunities were advertised on the County's website, social media, and in the newspaper.

Application forms are required for Non-Profit Organizations, with a deadline for applications October 15th of each year, however as this year was a Saturday, administration extended the deadline to Monday October 17th.

At the October 17-18th Infrastructure Workshop, Council requested to meet with the following organizations that have requested grant funding for the 2023 operational year:

- Agricultural Societies
- Senior service organizations
- Snowmobile organizations

Meetings with these organizations that applied for the 2023 operational year are scheduled for November 2nd Budget Council meeting.

Cemetary organizations are required to submit an application or letter prior to October 31st of each year to be considered for grant funding.

Included in the 2023 Draft Operating Budget is the funding provided to all non-profit organizations in the 2022 year. Any amendments to funding will have an impact on the 2023 budget.

Author: J. Batt **Reviewed by:** _____ **CAO:** _____

A link to the redacted Non – Profit Organization grant applications has been supplied for review.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

2023 Operating Budget

SUSTAINABILITY PLAN:

N/A

COMMUNICATION/PUBLIC PARTICIPATION:

N/A

POLICY REFERENCES:

Policy FIN013 Community Organization Funding
Policy ADM005 Cemetary Maintenance Grant

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 Non-Profit Organization grant applications be received for information.

OR

Simple Majority Requires 2/3 Requires Unanimous

That the 2023 Non-Profit Organization grant funding recommendations be incorporated into the 2023 Operating Budget.

Author: J Batt Reviewed by: _____ CAO: _____

MACKENZIE COUNTY

Title	COMMUNITY ORGANIZATION FUNDING	Policy No:	FIN013
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Legislation Reference	Municipal Government Act, Section 248
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Purpose

To provide guidelines for interim and/or seek funding of community services.

Policy Statement and Guidelines

Mackenzie County Council recognize that certain services should be supported by the community both in principal and also financially (cash or in-kind services) or the services may cease to exist.

Guidelines

The following common guidelines will apply:

1. Deadline for applications and/or the following years' budget projection is October 15th annually. Late applications will not be accepted.
2. Groups must be non profit societies officially incorporated for a minimum of one year under provincial or federal statute. In special circumstances, Mackenzie County may sponsor an unincorporated group as determined by Council.

Groups must be able to demonstrate the following: membership commitment; management capacity; planning capabilities; self-generated matching resources; good level of financial stability; commitment to the groups' self-reliance.

3. Information to be submitted with the completed application:
 - a) Last years' financial statements, audited if available;
 - b) Operating budget for the year of financial request;
 - c) Current year to date financial information
 - d) Societies act registration number;
 - e) Insurance coverage documentation;
 - f) Detail of matching resources, including volunteer hours, any provincial/federal grants, and fundraising information;
 - g) Purchasing policy/procedure;
 - h) Honorariums and expenses paid to Executive or Board members.

4. Funds issued on a grant basis will be accounted for through the budget process.
5. Whereas an organization receives grant funding from Mackenzie County, the organization will submit to Council a written report outlining a scope of work completed or in progress, the overall success of the project or program, and an accounting report, upon completion of the project or program, or upon completion of the following years' financial statements, whichever comes first.
6. Mackenzie County retains the right to deny funds.

	Date	Resolution Number
Approved	Nov 10/98	98-341
Amended	June 14/05	05-331
Amended	Sept 12/06	06-629

(signature on file)
Chief Administrative Officer

(signature on file)
Chief Elected Official

Mackenzie County

Title	CEMETARY MAINTENANCE GRANT	Policy No.	ADM005
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Legislation Reference	Municipal Government Act, Section 5 (b)
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Purpose:

To provide funding for cemetery maintenance.

Policy Statement and Guidelines

The Council of Mackenzie County believes that certain amounts of money should be included in its Municipal Budget each year as grants to public cemeteries located within Mackenzie County for maintenance of cemeteries.

Definition:

“Cemetery” means a parcel of land that is used as a burial ground and is licensed by the appropriate provincial government departments.

Guidelines:

A Cemetery Association and/or Church must make a written application prior to October 31 each year to be considered for grant funding. Grant funding shall be subject to Council and budget approval up to a maximum of \$600.

	Date	Resolution Number
Approved	1998-10-14	98-314
Amended	2016-02-01	16-02-067
Amended		

MACKENZIE COUNTY**Summary of 2023 Grants to Other Organizations (NPOs)**

Organization	2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
Mackenzie County Library Board	\$262,082	\$282,059	\$262,059	\$257,939	\$257,228
FCSS	\$465,679	\$373,353	\$373,353	\$373,353	\$373,353
Recreation Boards	\$1,494,428	\$1,272,437	\$1,087,443	\$1,180,324	\$1,349,570
NPO Grants	\$722,936	\$471,387	\$430,750	\$435,250	\$546,035
Agriculture	\$148,500	\$148,500	\$148,500	\$152,500	\$142,700
Tourism	\$0	\$0	\$0	\$0	\$1,000
Cemeteries	\$3,600	\$3,600	\$3,600	\$5,400	\$4,800
	\$3,097,225	\$2,551,336	\$2,305,705	\$2,404,766	\$2,674,686

		2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
Fort Vermilion Recreation Society:	Operating - Board & Facilities	\$244,600	\$214,178	\$214,178	\$214,178	\$214,178
	Paid by County:					
	Operating - utilities	\$148,741	\$139,062	\$133,661	\$131,040	\$128,471
	Operating - insurance	\$23,769	\$13,139	\$25,000	\$17,958	\$17,958
	TOTAL	\$417,111	\$366,379	\$372,839	\$363,176	\$360,607

		2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
La Crete Recreation Society:	Operating - Board & Facilities	\$385,790	\$372,490	\$345,190	\$345,190	\$345,190
	Paid by County:					
	Operating - utilities	\$177,013	\$156,631	\$150,549	\$147,597	\$144,703
	Operating - insurance	\$57,112	\$35,961	\$45,901	\$39,131	\$39,131
	TOTAL	\$619,916	\$565,082	\$541,640	\$531,918	\$529,024

		2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	Operating - Board & Facilities	\$137,181	\$137,181	\$137,182	\$137,182	\$137,182
	Paid by County:					
	Operating - Utilities	\$24,261	\$11,246	\$10,810	\$10,598	\$10,390
	Operating - Insurance	\$10,221	\$5,648	\$8,972	\$6,107	\$6,107
	TOTAL	\$171,663	\$154,075	\$156,964	\$153,887	\$153,679

Summary of Recreation Boards Budget History

	2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
Summary					
Total operating	\$767,571	\$723,849	\$696,550	\$696,550	\$696,550
County-paid utilities & insurance	\$441,118	\$361,688	\$374,893	\$352,431	\$346,760
One Time Projects added to Op R&M					
Grand total	\$1,208,689	\$1,085,537	\$1,071,443	\$1,048,981	\$1,043,310

Fort Vermilion Recreation Society:	2023 Request	2022 Budget	2021 Budget	2020 Budget
		\$223,238	\$73,400	\$0
2022 Capital Grant Requests	2023 Requests	Cost Allocation		
		Rec. Board cost share	County cost share	Total
Bleachers for Rodeo Grounds	\$22,635			\$0
Bucking chutes Rodeo Grounds	\$110,604			\$0
Upgrading Lights in hall to LED	\$30,000			\$0
Skate Park Expansion	\$50,000			\$0
Volleyball Court Fencing	\$5,000			\$0
Volleyball Court Lights	\$5,000			\$0
TOTAL CAPITAL REQUESTS	\$223,238	\$0	\$0	\$0

La Crete Recreation Society:	2023 Request	2022 Budget	2021 Budget	2020 Budget
		\$62,500	\$76,500	\$16,000
2022 Capital Grant Requests	2023 Requests	Cost Allocation		
		Rec. Board cost share	County cost share	Total
Infrared Camera for new arena	\$7,000			\$0
Parking Lot	\$50,000			\$0
Splash Park	\$5,500			\$0
TOTAL CAPITAL REQUESTS	\$62,500	\$0	\$0	\$0

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	2023 Request	2022 Budget	2021 Budget	2020 Budget
		\$0	\$37,000	\$0
2022 Capital Grant Requests	2023 Requests	Cost Allocation - Approved		
		Rec. Board cost share	County cost share	Total
TOTAL CAPITAL REQUESTS	\$0	\$0	\$0	\$0

Summary of Recreation Boards Budget History

	2023 Requests	2022 Budget	2021 Budget	2020 Budget
Summary				
Total capital (County's portion)	\$285,738	\$186,900	\$16,000	\$131,343
Grand total	\$285,738	\$186,900	\$16,000	\$131,343

**Mackenzie County
Grants to Other Non-Profit Organizations**

2021 budget Includes COVID and operational funding

Organization	Operating or Capital	2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget	2023 Notes
FV Agricultural Society - Heritage Centre	Operating	\$34,320	\$27,750	\$27,750	\$27,750	\$27,750	Wages for full time Heritage Centre Assistant, operations
FV Area Board of Trade	Operating	\$13,000	\$16,000	\$17,000	\$17,000	\$17,000	Operating expenses for Building maintainance \$8,000; Hosting Community events - Moonlight Madness, Christmas tree lighting, Canada Day breakfast \$5,000
	Capital	\$10,000	\$0				New park benches: \$5,000; Monument for cenotaph: \$5,000
FV & Area Seniors' and Elders' Lodge Board 1788	Operating	\$0	\$0			\$8,000	No Application Received.
FV Friends of the Old Bay House Society	Utilities only	\$0	\$2,500	\$2,500	\$2,500	\$2,500	No Application Received.
FV Grazing Reserve	Capital	\$40,000					1/2 Mile of road to access community pasture at RR133 North of TWNP RD1102
FV Royal Canadian Legion, Branch 243	Operating	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	Utilities expense
	Capital	\$0	\$23,637				
FV Seniors' Club	Operating	\$0	\$6,000	\$6,000	\$6,000	\$6,000	No application received for 2023. 2022 request received in Council June 2022
	Capital	\$0	\$0		\$12,000		
Golden Range Society of High Level	Operating	\$0	\$6,000				No application Received
HL Agricultural Exhibition Association	Capital	\$4,900	\$7,000	\$10,000	\$10,000	\$20,000	Smarty Extreme Roping Machine \$3,400, Replacement Cooler for Kitchen \$1,500
	Operating	\$0	\$0			\$40,000	
	Sponsorship	\$0	\$0			\$8,000	
HL Community Policing Society	Operating	\$163,016	\$0				Funding request to cover operational costs of facility maintenance, service delivery as well as the salary & benefits for the role of centre coordinator at the Bison Child & Youth Advocacy Centre
HL Rural Community Hall	Operating	\$0	\$10,000	\$10,000	\$10,000	\$10,000	Will not be submitting application for 2023 Budget year
	Capital	\$0	\$6,000	\$7,500	\$10,000	\$15,000	Will not be submitting application for 2023 Budget year
L.A. on Wheels Society	Operating	\$35,000	\$35,000	\$35,000	\$35,000	\$45,000	as per agreement, maximum repairs up to \$35,000
LC Area Chamber of Commerce	Operating	\$28,000	\$25,000	\$25,000	\$25,000	\$25,000	Operating Funds
LC Agricultural Society - Mennonite Heritage Village	Capital	\$17,500	\$13,000	\$13,000	\$13,000	\$13,000	Extension to museum equipment shed \$17,500
	Supplementary	\$75,000	\$45,000	\$45,000	\$45,000	\$45,000	Operating Expenses
	Operating-Utilities & Insurance	\$45,000	\$45,000	\$45,000	\$45,000	\$43,000	
LC Community Equine Centre	Capital	\$0	\$0				No Application Received
	Operating - Heat and Power	\$0	\$10,000	\$10,000		\$10,000	No application received
La Crete Ferry Campground Society	Operating	\$0	\$0			\$7,000	No application received. Insurance as per agreement.
	Insurance	\$2,500	\$2,500	\$2,500	\$2,000	\$1,615	
LC Field of Dreams Stampede Committee (Rodeo)	Capital	\$0	\$9,000			\$7,500	No application received
LC Meals for Seniors	Operating	\$8,000	\$6,000	\$6,000	\$6,000	\$6,000	Providing well balanced, nutritional meal once a day for the senior citizens living in the Altenheim.
LC Polar Cats	Operating	\$15,000	\$15,000	\$7,500	\$5,000	\$5,000	Operating costs of maintaining trails, cabin, and equipment, and insurance and land lease fees.
LC Seniors Inn (drop-in centre)	Operating	\$3,000	\$3,000	\$3,000	\$3,000	\$3,000	Operating Costs
	Operating - Utilities	\$4,000	\$4,000	\$4,000	\$4,000	\$4,000	
Mackenzie Ski Hill Society	Operating	\$30,000					Operational costs & Insurance
Rainbow Lake Family Centre	Capital		\$0			\$1,420	No longer in operation
Rainbow Lake Youth Center	Operating	\$38,000	\$25,000	\$25,000	\$25,000	\$25,000	Employee wages \$30,000, operating costs \$3,000, hosting activities \$5,000
	Capital	\$4,500	\$0				Upgrading the outdated and unrepairable gaming consoles
Rocky Lane Agricultural Society	Capital	1 load of 3/4 Gravel	4 loads of gravel	gravel	\$15,000	\$15,000	Gravel area for antique farm equipment display: 1 load of gravel
	Supplementary	\$15,000	\$15,000	\$15,000	\$3,000	\$14,450	Operation of riding arena, community hall, and cross col
	Operating - Arena Heat and Power	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	Utility reimbursement request included in \$25,000 supplementary funds request.
Tompkins Improvement Board	Operating	\$21,200					Utilities Expense
	Capital	\$10,000					Zamoni \$5,000, 12x16 Shed \$5,000
ZA Chamber of Commerce	Operating	\$0	\$8,000	\$8,000	\$8,000	\$8,000	No application received.
STARS Air Ambulance	Operating	\$0	\$0				
Festival of Trees	Operating	\$0	\$0			\$2,000	
REDI	Operating	\$28,000	\$28,000	\$28,000	\$28,000	\$28,000	
High School Bursaries	Operating	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
Grants to Other Organizations - Misc	Operating	\$15,000	\$15,000	\$15,000	\$15,000	\$15,000	
Cemetaries	Operating	\$3,600	\$3,600	\$3,600	\$5,400	\$4,800	
Emergent/ Emergency Funding	Operating	\$20,000	\$20,000	\$20,000	\$20,000	\$20,000	Grants to Other Organization Budget - Under Administrati
Total		\$726,536	\$474,987	\$434,350	\$440,650	\$546,035	

**Mackenzie County
Grants to Other Non-Profit Organizations**

Library Boards

	2023 Request	change	2022 Budget	change	2021 Budget	change	2020 Budget	change	2019 Budget	change
Mackenzie Library Board	\$228,000	0%	\$228,000	0%	\$228,000	0%	\$228,000	0%	\$228,000	0%
Capital Reserve Fund	\$0	-100%	\$20,000							
BlueHills Library	\$15,000	0%	\$15,000	0%	\$15,000	0%	\$15,000	257%	\$15,000	0%
Utilities	\$19,082	0%	\$19,059	4%	\$18,348	23%	\$14,939	5%	\$14,228	5%
Total	\$262,082	-7.1%	\$282,059	7.6%	\$262,059	1.6%	\$257,939	0%	\$257,228	4.67%

Population (based on 2017)

12512

12512

12512

10927

10927

\$ per capita

\$20.95

\$22.54

\$20.94

\$23.61

\$23.54

FCSS

	2023 Request	change	2022 Budget	change	2021 Budget	change	2020 Budget	change	2019 Budget	change
Fort Vermilion FCSS	\$218,700	47%	\$149,202	0%	\$149,202	0%	\$149,202	0%	\$149,202	0%
La Crete FCSS	\$238,038	11%	\$215,210	0%	\$215,210	0%	\$215,210	0%	\$215,210	0%
Zama FCSS	\$8,941	0%	\$8,941	0%	\$8,941	0%	\$8,941	0%	\$8,941	0%
Total FCSS Funding Requested:	\$465,679	25%	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%
Provincial FCSS Funding (80%)	\$298,682	0%	\$298,682	0%	\$298,682	0%	\$298,682	0%	\$298,682	0%
Municipal Share (20%)+	\$74,671	0%	\$74,671	0%	\$74,671	0%	\$74,671	0%	\$74,671	0%
Provincial + Municipal funding available:	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%	\$373,353	0%
Requested over the funding available:	\$92,326		\$0		\$0		\$0		\$0	

The 20% municipal share is funded by the County's municipal taxes.

Mackenzie County
Grants to Other Non-Profit Organizations
Cemeteries

	Location	2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget	
Cornerstone Evangelical Church	La Crete	*	600		\$600	\$600	
High Level Cemetary	High Level	\$600	\$600	\$600	\$600	\$600	
La Crete Bergthaler	La Crete	\$600	\$600	\$600	\$600	\$600	
La Crete Christian Fellowship	La Crete	\$600	\$600	\$600	\$600	\$600	
Living Hope Evangelical Church	La Crete	*			\$600		
North Paddle River Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	
Ruthenian Greek Cemetary	Rocky Lane	\$600	\$600	\$600	\$600	\$600	
St. Henry's RC Cemetary	Fort Vermilion	*		\$600	\$600	\$600	
St. Luke's Anglican Cemetary	Fort Vermilion	600			\$600	\$600	
* NO request received		Total:	\$3,600	\$3,600	\$3,600	\$5,400	\$4,800

**Mackenzie County
Grants to Other Non-Profit Organizations**

Agriculture

Organization	Operating or Capital	2023 Requests	2022 Budget	2021 Budget	2020 Budget	2019 Budget
Frontier Veterinary Services	Operating - Large Animal	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Operating	\$45,000	\$45,000	\$45,000	\$45,000	\$40,000
FV Mackenzie Applied Research Association	Operating	\$50,000	\$50,000	\$50,000	\$50,000	\$50,000
	Operating	\$10,000	\$10,000	\$10,000	\$15,000	\$15,000
Farm Safety	Operating	\$3,500	\$3,500	\$3,500	\$2,500	\$2,500
Total		\$148,500	\$148,500	\$148,500	\$152,500	\$147,500

Tourism

Mackenzie Golf	Operating	\$0	\$0	\$0	\$0	\$1,000
Total		\$0	\$0	\$0	\$0	\$1,000



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	November 1, 2022
Presented By:	James Thackray, Chief Administrative Officer
Title:	Meetings with Ministers – Rural Municipalities of Alberta (RMA) Fall Convention

BACKGROUND / PROPOSAL:

The Rural Municipalities of Alberta (RMA) fall convention is coming up in November. Administration has submitted meeting requests to various Ministries, however meeting topics and attendees need to be determined and forwarded.

See attached excerpt from the January 24, 2022 council meeting minutes identifying Ministries and topics for discussion at the spring convention.

OPTIONS & BENEFITS:

Administration recommends that Council consider limiting the number to topics to a few priority items as well as a limited delegation team to attend the meeting.

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION / PUBLIC PARTICIPATION:

POLICY REFERENCES:

Author: L. Flooren Reviewed by: _____ CAO: _____

RECOMMENDED ACTION:

Simple Majority Requires 2/3 Requires Unanimous

That the following priority topics be discussed at the Minister meetings during the Rural Municipalities of Alberta (RMA) fall convention in November 2022 in Edmonton.

Minister of Transportation • • •	Minister of Agriculture & Irrigation • • •
Minister of Health • • •	Minister of Forestry, Parks and Tourism • • •
Minister of Municipal Affairs • • •	Minister of Jobs, Economy and Northern Development • • •

Author: L. Flooren Reviewed by: _____ CAO: _____

MOTION 22-01-030
 Requires unanimous

MOVED by Councillor Bateman

That the sidewalk Maintenance Fee discussion be received for information.

CARRIED

MOTION 22-01-031
 Requires unanimous

MOVED by Councillor Derksen

That administration implement a Snow Angel program for rural senior residents who may require financial assistance with snow removal.

CARRIED

**PLANNING &
 DEVELOPMENT:**

14. b) Development Statistics Report – January to December 2021

MOTION 22-01-032

MOVED by Councillor Wardley

That the development statistics report for January to December 2021 be received for information.

CARRIED

ADMINISTRATION:

15. a) Mackenzie County Guiding Documents

MOTION 22-01-033

MOVED by Councillor Wardley

That the Mackenzie County Guiding Documents be TABLED until a future Council meeting.

CARRIED

ADMINISTRATION:

15. b) Meetings with Ministers – Rural Municipalities of Alberta (RMA) Spring Convention

MOTION 22-01-034

MOVED by Councillor Smith

That administration arrange meetings with the following Ministries to discuss priority topics during the Rural Municipalities of Alberta (RMA) spring convention being held March 2022 in Edmonton.

Ministry:	Priority Topics:
Minister of Agriculture, Forestry and Rural Economic Development	Land Transfer Grazing Leases & Grazing Reserves –Fire Smart Rural Broadband Internet

Minister of Municipal Affairs	Municipal Sustainability Initiative (MSI) Funding Mackenzie Region Restructuring
Minister of Jobs, Economy and Innovation	Tourism Development on Crown Land
Minister of Health	Emergency Medical Services General Health Concerns
Minister of Advanced Education	Secondary Education - Mandating Vaccinations
Minister of Transportation	Mandatory Entry-Level Training (MELT) Program
Minister of Environment and Parks	Tourism on Crown Land Campground Leases 10 year Plans Land Procurement north of Zama Proposed Changes to Fisheries Regulations

CARRIED

ADMINISTRATION:

15. c) Notification of Proposed Changes to Fisheries Regulations (addition)

MOTION 22-01-035
 Requires unanimous

MOVED by Councillor Derksen

That the Notification of Proposed Changes to Fisheries Regulations be received for information.

CARRIED

15. f) Chief Administrative Officer (CAO) Recruitment Update (addition)

MOTION 22-01-036
 Requires unanimous

MOVED by Councillor Driedger

That the Chief Administrative Officer (CAO) recruitment update be received for information.

CARRIED